

DIALOGUES - ENROLLING CHILDREN IN SCHOOL

Dialogue 1

No social security number, no report card

Registrar: Welcome to Bedicheck Middle School. How may I help you?

Parent: I need to enroll my child in school.

Registrar: Ok, I will need a copy of his birth certificate, immunization records, social security card and proof of residence.

Parent: Here is his birth certificate, immunization records and our utility bill, but he does not have a social security card.

Registrar: That's ok. We will assign him a school ID number. Do you have his report from his last school?

Parent: No, I don't.

Registrar: Ok, he will need to take a test so we can place him in a grade. We will schedule that for a different day.

Parent: Ok, thank you.

Registrar: Here is the enrollment form. Please fill this out. I will make copies of your documents and be right back.

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Registrar: Here are your documents. Have you completed the enrollment form?

Parent: Yes, here you go.

Registrar: Thank you. Would you like to take a tour of the school and meet some of the teachers?

Parent: Yes, thank you!

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Dialogue 2

All documents

Registrar: Welcome to Bedicheck Middle School. How may I help you?

Parent: I need to enroll my child in school.

Registrar: Ok, I will need a copy of his birth certificate, immunization records, social security card and proof of residence.

Parent: Ok, here you go.

Registrar: Thank you. Do you have a copy of his report card from his last school?

Parent: Yes, here is is.

Registrar: Thank you. Here is the enrollment form. Please fill this out and I will make copies of your documents.

Parent: Thank you.

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Registrar: Here are your documents. Have you completed the enrollment form?

Parent: Yes, here you go.

Registrar: Thank you. Would you like to take a tour of the school and meet some of the teachers?

Parent: Yes, thank you!

Dialogue 3

No social security number

Registrar: Welcome to Bedicheck Middle School. How may I help you?

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Registrar: Ok, I will need a copy of his birth certificate, immunization records, social security card and proof of residence.

Parent: Here is his birth certificate, immunization records and our utility bill, but he does not have a social security card.

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Registrar: Thank you. Here is the enrollment form. Please fill this out. I will make copies of your documents and be right back.

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Registrar: Here are your documents. Have you completed the enrollment form?

Parent: Yes, here you go.

Registrar: Thank you. Would you like to take a tour of the school and meet some of the teachers?

Parent: Yes, thank you!

Dialogue 4

No report card

Registrar: Welcome to Bedicheck Middle School. How may I help you?

Parent: I need to enroll my child in school.

Registrar: Ok, I will need a copy of his birth certificate, immunization records, social security card and proof of residence.

Parent: Ok, here you go.

Registrar: Thank you. Do you have a copy of his report card from his last school?

Parent: No, I don't.

Registrar: Ok, he will need to take a test so we can place him in a grade. We will schedule that for a different day.

Parent: Ok, thank you.

Registrar: Here is the enrollment form. Please fill this out and I will make copies of your documents.

Parent: Thank you.

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Registrar: Here are your documents. Have you completed the enrollment form?

Parent: Yes, here you go.

Registrar: Thank you. Would you like to take a tour of the school and meet some of the teachers?

Parent: Yes, thank you!